

**BRIDGEUSA LEADERSHIP DEVELOPMENT PROGRAM (BLD)
RULES OF PERSONAL CONDUCT**

The rules for participants participating in the BridgeUSA Leadership Development Program (BLD) are based on respect for one another and for the institutions with whom we are partnering. Participation in civic life requires an inclusive perspective. To ensure that your stay is pleasant and trouble free, you must observe the following rules, and all local, state, and federal laws. These rules are in effect upon arrival to, and until departure from, the Washington, DC program.

Violation of any of these rules and/or policies will subject you to immediate dismissal from the BLD program.

COVID-19 SAFETY RULES

- Participants will provide honest and accurate information to CIEE staff about their health, symptoms, or Covid status.
- Participants will undergo Covid testing when instructed by CIEE staff or a medical professional.
- Participants will be expected to follow guidelines that we will set forth based on local conditions at the time which may include:
 - Participants wear a face mask (correctly, with nose and mouth covered) at all public places where required. Masking rules throughout the city and university can fluctuate.

GENERAL RULES

- Participants are expected to always cooperate with CIEE staff.
- Participants are not allowed to enter, gather, or sleep in any room other than the one assigned to them.
- Participants are forbidden to possess or use alcoholic beverages.
- Participants are forbidden to possess or use drugs other than those prescribed for them by a doctor.
- Participants are forbidden to possess or use firearms or weapons of any kind.
- Abuse, defacement, or theft of property or facilities is strictly prohibited.
- No smoking is allowed while on the program.
- Participants are assigned to rooms, workshop groups, buses and 'pods' (table assignments), and those assignments are enforced.
- Participants are expected to respect the diversity of opinions expressed by other participants, staff, and guest speakers.
- Participants may not use electronic devices during any classroom session, seminar, or study visit unless otherwise directed.
- The primary language of the program is English. Participants are expected to speak English when program staff, presenters, and other participants who do not speak your language are present

AMERICAN UNIVERSITY RULES

The student/guest shall conform and comply with all of the following prohibited conduct related to Residence Hall Safety and Security:

- a. To enter any residence hall without showing an access card or proper identification to a housing staff member, or upon the request of a staff member.
- b. To allow visitors to enter any residence hall unescorted or to permit any nonresident student to enter who is not known or for whom the resident student does not assume responsibility.
- c. To fail to accompany a visitor at all times while in a residence hall complex or for a visitor to refuse to leave a building upon the request of any housing or University staff member.
- d. To open, prop, or block fire or other exit/outside doors without the permission of a housing staff member, except during a fire alarm.
- e. To sound any elevator alarm bell without due cause, or to interfere with the normal operation of elevators.
- f. To duplicate any University issued keys or access cards.
- g. To fail to return a spare key or access card within 10 minutes of signing it out at the front desk.
- h. To enter or exit the residence hall through a window, unless in response to an emergency.
- i. To enter restricted areas including, but not limited to building roofs and reception desks in any residence hall, without authorization from the community director.
- j. To drop or throw any object or any liquid from windows.
- k. To possess weapons or dangerous materials, including but not limited to firearms, air or CO2-powered weapons, and fireworks in any residence hall.
- l. Residents are expected to abide by posted occupancy limitation in all residential spaces.

The student/guest shall conform and comply with all of the following prohibited conduct related to Fire Codes:

- a. To set a fire inside a building or in areas contiguous buildings.
- b. To smoke in residence hall rooms, apartments, common areas, and private residential spaces, in accordance with the laws of the District of Columbia which prohibit smoking in public areas, and in order to ensure the health and safety of residents.
- c. To use any appliances in student rooms, on carpeted floors, in hallways, or other non-designated areas that have an external or exposed heating source, including but not limited to halogen lamps, space heaters, broiler ovens, grills, electric coffee makers, microwave ovens, hotplates, rice cookers, or electric water heating devices.
- d. To place in a residence hall room any refrigerator larger than 4.5 cubic ft. in size.
- e. To cook indoors with charcoal or any open flame device.
- f. To possess or burn any candle or incense indoors.
- g. To fail to immediately and properly evacuate the buildings when a fire alarm sounds, or to reenter any evacuated building before receiving permission from a housing or Public Safety staff member.
- h. To tamper with fire equipment, or to carry or remove fire extinguishers from their mounts or storage boxes, except in case of a fire.
- i. To pull or activate any fire alarm when no fire is present, or to falsely report a fire or other emergency.
- j. To fail to plug electronic equipment and heat-producing appliances directly into electrical outlets and to fail to use ULapproved surge protectors/power strips for all other items requiring electricity.
- k. To tamper with any smoke detector.
- l. To run electrical wires beneath any rug or carpet.
- m. To smoke or vape in any residence hall room or residential space and/or property operated by AU Housing & Residential Life, including but not limited to stairwells, lobbies or any space not designated for smoking.

The student/guest shall conform and comply with all of the following prohibited conduct related to Property:

- a. To remove furniture from any bedroom, living unit, or general floor common area without authorization of housing staff.
- b. To place waterbeds in student rooms.
- c. To keep any pet, except fish, in student rooms.
- d. To mark, deface, steal, harbor, or damage any property belonging to the University, any hall, resident, or commercial vendor (such as doors, walls, carpet, vending machines, video games, washing machines, dryers, telephone equipment, etc.).
- e. To make material alterations to an assigned residential space and/or property operated by AU Housing & Residence Life.

The student/guest shall conform and comply with all of the following prohibited conduct related to Community Disruption:

- a. To engage in any disorderly conduct or to interfere with the rights of other students. This specifically and especially pertains to other residents' rights to an environment conducive to study and to sleep.
- b. To engage in sports activity within the residence halls or within 50 feet of any residence hall.
- c. To create excessive noise by any means. This includes creating excessive noise within 50 feet of any residence hall, shouting or creating disturbances from any residence hall window, playing loudspeakers through room windows at any time, noise audible outside a student room or in public areas, especially, but not limited to after 10 p.m. -8 a.m. Monday-Sunday. These times are considered quiet hours.
- d. To refuse to follow a directive from a housing staff member when acting in the performance of his or her duties.
- e. To solicit, canvass, post, or distribute any materials within the residence halls without the approval of the community director or to violate the University or residence hall posting policies.
- f. To have an overnight visitor without a roommate(s)'s consent.
- g. To have a visitor in the residence halls for longer than three (3) days. Repeated visits over extended periods may be considered unauthorized occupancy of a room by the visitor. The University reserves the right to prohibit repeated and/or extended visits.
- h. To fail to comply with any Health and Safety guidelines or directives published by the university related to the Communicable Disease policy.

Related to the possession and/or consumption of alcohol in the residence halls:

- a. Persons under the age of 21 are prohibited from possessing and/or consuming alcohol.
- b. Alcohol is prohibited in housing rooms and/or units regardless of the age of the guests.
- c. Alcohol is prohibited in residence hall common areas, such as lounges, outdoor areas, hallways, and bathrooms.
- d. Alcoholic beverages may not be delivered to the residence halls by mail/package or by commercial businesses or suppliers.
- e. The student shall conform and comply with all of the following prohibited conduct related to Alcohol:
- f. To violate residence hall or University policies, or District of Columbia laws pertaining to the possession or consumption of alcohol in the residence halls.

Related to the possession and/or consumption of illegal drugs in the residence halls:

- a. To violate residence hall policies pertaining to the sale, manufacture, or distribution of alcohol in the residence halls.
- b. To host an event in the residence halls where alcohol is served to, provided to, or consumed by individuals of any age.
- c. To use or possess any controlled substance, illegal drug or drug paraphernalia including marijuana and medical marijuana in the residence halls and/or property operated by AU Housing & Residence Life.
- d. To knowingly and voluntarily be in the presence of any illegal drug including marijuana or medical marijuana, or drug paraphernalia in the residence halls and /or property operated by AU Housing & Residence Life.

Participants who violate these rules or other regulations, as determined by the University, may be removed from their rooms.